

## BRIDPORT BOARD OF CEMETERY COMMISSIONERS

Minutes of Meeting held on Tuesday December 7, 2021, that began at 4:00 P.M. at the Bridport Town Clerk's Office in Bridport.

Present: David Bronson, Paul Wagner, Mark Pumiglia, David Basque and Francis Bronson

All approved of the respective minutes of the Board's December 8, 2020 Meeting as submitted by David Bronson, Assistant Secretary.

David Bronson handed out copies to everyone of his September 27, 2021 Letter to Treasurer Katie King. All approved of the following 2021 expenses:  
\$2,500.00 to Town from Central Cemetery Funds towards expense of mowing/trimming of the Central Cemetery;  
\$3.29 to Congregational Church of Bridport for water at Central Cemetery in interest from the Hilda Hunt Water Fund; and  
\$1,126.00 to Craig L'Heureux for mowing/trimming, etc. of Town Line Cemetery from the Town's Cemetery Budget Account.

David Bronson reported on two lots were sold in the Central Cemetery for \$500 each. Also on typical trimming of wood bushes, cleaning up, marking of sites for burials and gravestone foundations.

David Bronson handed out copies of a proposed PROMISSORY NOTE, copy attached, from the Town for a loan of \$60,000.00 of Cemetery Funds for up to five years as a part of the refinancing by the Town of the construction of its Highway Garage and second Firehouse at an annual interest rate of 3.65%. All approved of making this loan.

David Bronson presented a proposal by Sunderland Tree Service for certain tree work on the east side of the Central Cemetery. The work includes taking down all of the most southerly Maple Tree, removing some dead limbs in another tree and taking down a dead Cherry Tree plus the removal of all the wood for \$2,400.00. He reported Mike Bordeleau has offered to pay \$200.00 of it concerning the Cherry Tree that is mostly on his land. All approved of hiring Sunderland Tree Service to do this work.

All approved of the election of officers to serve until the next annual election as follows:  
David Bronson = Chairperson, Sexton, Assistant Secretary  
Paul Wagner = Assistant Sexton  
David Basque = Assistant Chairperson  
Francis Bronson = Secretary

Paul put up a metal marker again by the Vestry to mark where the gravestones start for those plowing snow for the Church.

David Bronson said he planned on running for another term as a Cemetery Commissioner.

All approved of having Craig L'Heureux do the mowing/trimming of Town Line Cemetery for 2022 if he wants to.

All approved payment in 2022 to the Bridport Congregational Church of interest from the Hilda Hund Water Fund which is expected to be a little more than \$2.00.

All approved of paying the Town in its next 2022-2023 fiscal year \$3,000.00 from Central Cemetery funds towards the cost of mowing/trimming of the Central Cemetery. It was noted \$1,000.00 of Central Cemetery funds have already been committed to be paid to the Town towards the cost of such mowing/trimming in 2022 on and before June 30.

All approved of asking the Town to include \$1,500.00 in its Town Cemetery Budget Account for its 2022-2023 fiscal year.

With David Bronson abstaining, everyone else approved of David Bronson being authorized to approve orders and expenditures of the Board for 2022.

Meeting adjourned at 3:55 P.M.

Respectfully, David A. Bronson  
David Bronson, Assistant Secretary

David A. Bronson  
991 Torrey Lane, Bridport, VT 05734  
Tel/Fax No. (802) 758-2546

September 27, 2021

Bridport Treasurer, Kathleen King  
82 Crown Point Road, P.O. Box 27  
Bridport, VT 05734

Dear Katie:

As Sexton and Chair of the Board of Cemetery Commissioners and as authorized by the Board pursuant to its December 8, 2020, Meeting, please note the following:

1. Grader Loan: This confirms the payoff of this Loan of \$50,000.00 principal and \$1,131.33 in interest ends up as follows:

in Central Cemetery Account: \$44,800.00 of the principal  
\$ 1,013.67 of the interest  
total \$45,813.67

NOTE: At least most should end up in its VT Federal Credit Union Business Money Market Account.

in VT Federal Credit Union Business Money Market Account for Town Line and Pine Hill Cemeteries: \$ 5,200.00 of the principal  
\$ 117.66 of the interest  
total \$ 5,317.66

2. Central Cemetery Payment to Town: You are authorized to pay \$2,500.00 from the Central Cemetery VFCU Checking Account to the Town of Bridport which goes towards expenses of mowing and trimming the Central Cemetery in 2021. There is an additional \$1,000.00 planned to be paid in 2022 towards such expenses in May-June of 2022.

3. Hilda Hunt Water Fund interest: You are authorized to make a check out for \$3.29 to the Bridport Congregational Church from the Central Cemetery VFCU Checking Account. Please get me the check and I will get it to the Church and explain about the drop in amount of interest.

Please contact me with any questions and Thank You.

Respectfully, *David A. Bronson*

David A. Bronson

## PROMISSORY NOTE

The Town of Bridport is a municipality located in the County of Addison and State of Vermont with an office address of 82 Crown Point Road, P.O. Box 27, Bridport, Vermont 05734.

The Town of Bridport has a Board of Cemetery Commissioners in charge of the Town's public burial grounds (cemeteries) that without limitation includes in charge of certain Town of Bridport Cemetery Funds.

In 2006 the Town of Bridport borrowed \$600,000.00 from the National Bank of Middlebury for the construction of its Highway Garage and second Firehouse payable at the rate of annual \$30,000.00 principal payments. The last \$150,000.00 needs to be refinanced.

At its December 7, 2021, Meeting, the Bridport Board of Cemetery Commissioners approved of the lending of \$60,000.00 from the Bridport Cemetery Funds to the Town for five years for a portion of the refinancing. The \$60,000.00 principal sum of this Note is borrowed from the following Bridport Cemetery Funds: \$46,407.00 from the Central Cemetery Perpetual Care Funds, \$6,593.00 from the Central Cemetery Spendable Funds, \$4,325.00 from the Town Line and Pine Hill Perpetual Care Funds, and \$2,675.00 from the Town Line and Pine Hill Spendable Funds.

At its November 8, 2021, Meeting, the Town Selectboard approved of the Town borrowing of \$60,000.00 from the Bridport Cemetery Funds for five years for a portion of the refinancing.

FOR VALUE RECEIVED, the Town of Bridport by its Selectboard, the Borrower, promises to pay back to the Town of Bridport Cemetery Funds of the Bridport Board of Cemetery Commissioners, the Note Holder, or any successor or assignee thereof, the principal sum of \$60,000.00 with interest on the unpaid principal at a rate of 3.65% (percent) per annum from the established Borrowing Date of December 15, 2021.

This is a five year loan with the \$60,000.00 of principal being due and payable in two payments: \$30,000.00 on December 15, 2025, and the remaining \$30,000.00 on December 15, 2026. The interest is due and payable in five annual installments: \$2,190.00 on each of December 15, 2022, December 15, 2023, December 15, 2024, and December 15, 2025, and with a final installment of \$1,095.00 on December 15, 2026.

If any installment under this Note is not paid when due and remains unpaid after a date specified by a written notice to Borrower, the entire principal amount outstanding and accrued interest thereon shall at once become due and payable at the option of the Note Holder. The Note Holder may exercise this option to accelerate during any default by Borrower regardless of any prior forbearance. If suit is brought to collect this Note, the Note Holder shall be entitled to collect all reasonable costs and expenses of suit, including, but not limited to, reasonable attorney's fees.

Borrower may prepay the principal amount outstanding in whole or in part. Presentment, notice of dishonor, and protest are waived by the Borrower.

Town of Bridport by its Selectboard and dated December 13, 2021.

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