

**TOWN of BRIDPORT**  
**Selectboard Meeting Minutes**  
**Monday, September 14, 2020**  
**Town Office 6:00 PM**



PRESENT: Tim Howlett (Chair), Jessica Stocker, Joan Huestis (Speaker Phone), David Bronson, Bob Sunderland (arrived at 6:10pm)

Also Present: Julie Howlett (Town Clerk), Kathleen King (Town Treasurer), Steve Decarlo (Zoning Administrator arrived at 6:05 pm)

Meeting was called to order at 6:00 pm by Chair, Tim Howlett.

**Public Comment:** No public Comment

**Secretary's Report:** David made the motion to accept both the August 10, 2020 & the September 3, 2020 meeting minutes. Tim seconded, motion passed.

**Treasurer's Report:** Jess made the motion to pay \$112,195.03 in bills. David seconded, 3-aye, Joan abstained, motion passed.

**DPW Report: Finance & Operations**

Paving on Townline Road is finished and will begin on Middle Road tomorrow. The pavers will move on to Basin Harbor Road and Happy Valley Road. The 2010 truck has a broken leaf spring in the front.

Katie asked everyone to sign the Current Expense Note for paving for \$180,000.00 from the National Bank of Middlebury.

**Culvert Report:**

**Lake Street:** Dusty received an unofficial email stating funding for the Grant has gone through and amount has been increased.

**Basin Harbor Road:** The right of way is being reviewed by the State.

**Mountain road Culvert:** We had four bids. Bids for this project were opened on Friday. Munson had the lowest bid at \$132,730.00 and met all the criteria. Joan made the motion to accept the bid of Munson Earth Moving for \$132,730.00. Bob seconded, motion passed. David made the motion to apply for a Grant Anticipation Loan for up to \$60,000 from the National Bank of Middlebury. Bob seconded, motion passed. David made the motion to apply for a \$200,000 loan payable over 5 years which \$73,000 will be used for the Mountain Road Culvert from the National Bank of Middlebury. Bob seconded, motion passed.

**Rattlin Bridge Road:** Potential start date for this project is this fall. David looked into the right of way for Triple E Farm & Les Foshay. David is waiting for plans from Brett Rakowski for the existing right of way.

## **New Business**

**Zoning:** Steve Decarlo explained the Town has many Zoning Violations and would like to set up a fee schedule. He also has a few situations that are not include in the Town Plan and would like to make revisions to the plan. It was recommended Steve take the first steps in issuing notices of violation and to contact the Planning Commission about a fee schedule and his concerns with the Town Plan.

**Conversion from a calendar year to a fiscal year:** Tim will provide a timeline with the steps to becoming a fiscal year at the next Selectboard meeting. A sub-committee was formed to discuss the process and recommendations. Tim, David & Katie volunteered to be on the committee.

## **Old Business**

**Tax Mapping:** Jess made the motion to have Tim sign the tax mapping contract with Christine Chamberlaine Mapping. Bob seconded, motion passed.

**Middle Road Bridge:** Brett is working on getting information. David made the motion to apply for a 2021 Environmental Mitigation Grant for Middle Road Culvert. Joan seconded, motion passed. Dusty will spear head this grant.

**Executive Session:** Jess made the motion to enter into executive session to discuss personnel. Bob seconded, motion passed. Entered in to executive session at 8:34pm

**Adjourn:** Joan made the motion to Adjourn. Bob seconded, motion passed.  
Meeting Adjourned at 8:43pm.

Respectfully Submitted,