

**TOWN of BRIDPORT  
Selectboard Meeting  
Monday, MARCH 8, 2021  
Masonic/Community Hall**



PRESENT: Tim Howlett, David Bronson, Steve Huestis, Bob Sunderland (6:05), Joan Huestis (6:35)  
ALSO PRESENT: Julie Howlett (Town Clerk), Kathleen King (Town Treasurer), Dusty Huestis (Road Foreman)

The meeting was called to order at 6:00 pm by Chair, Tim Howlett

**Public Comment:** Tim thanked everyone for all the hard work during the election.

**Secretary's Report:**

Steve made the motion to approve the minutes of the February 8, 2021 Selectboard meeting. David seconded, motion passed.

**Treasurer's Report:**

**Bills to be paid:** Steve made the motion to approve \$52,113.18 in bills to be paid. David Seconded, motion passed.

**Payment to School:** The second tax payment to the school was discussed and Katie will call ACSD to find how much we still owe.

**Tax Anticipation Loan:** After much discussion, it was decided it is too early to tell if and when we will need a tax anticipation loan this year.

**Approval of Selectboard Orders:** The Board would like to have the Selectboard orders available to view a few days prior to the meeting. Katie will have them ready the week before the meeting and will email a preliminary report to the Board.

**Municipal:** Steve made the motion to approve the use of Municipal for payments in the Town Office and spend \$190.00 for a machine in the office. Bob Seconded, motion passed.

**New Business:**

**Masonic Community Hall:** When setting up for the election it was discovered the floors in the Masonic/Community Hall were very dirty and muddy. Julie will call Chris Mulliss to mop the floor. Steve made the motion to change the locks on the doors. Joan seconded, motion passed.

**Appointment of Town officials:**

- Town Clerk- Julie Howlett 1 year 2022
- Town Treasurer - Kathleen King- 1 year 2022
- Zoning Administrator- Steve Decarlo 1 year 2022
- Tree Warden- David Basque 1 year 2022
- Fire warden – Bruce Stocker 1 year 2022
- Health Officer- Barb Wagner 3 year 2024
- Planning Commission- Drexel Wheeler- 2 years 2023
- Planning Commission- Adam Broughton 4 years 2025
- Planning Commission- Ed Payne 1 year-2022
- Zoning Board of Adjustment- Jim Craig 3 years 2024

Zoning Board of Adjustment – Diana Bain 2 years 2023  
Zoning Board of Adjustment- Paul Wagner 4 years 2025  
FEMA- Tim Howlett 1 year 2022  
Addison Regional Planning alt.- Steve Decarlo 1 year 2022  
Dog Warden- Jerry Forbes 1 year 2022  
Town Service Officer – Eric Warren 1 year 2022  
911 Coordinator- Dusty Huestis/ Kathleen King 1 year 2022  
Town Agent- Irene Zaccor 1 year 2022  
Delinquent Tax Collector- Kathleen King 1 year 2022

Joan made a motion to appoint all persons listed to said positions. Steve seconded, motion passed.

**Town Warning Resolution:** See attached resolution. David made the motion to sign the attached resolution to the Town Warning. Steve seconded, motion passed.

**Regular Meeting & Time:** It was decided we will keep the regular meeting time of the seconded Monday of the month.

**Old Business:**

**Purchasing Policy:** Steve made the motion to accept the purchasing policy as written. Bob seconded, motion passed.

**DPW Operations:** 2010 truck had emissions work done, 2020 truck is in the shop with warranty work to be done. The DPW has been busy hauling gravel, filling holes, thawing culverts. March 17 they will be helping Weybridge DPW.

**Culvert & Bridge Report:**

**Lake Street Culvert:** Grants have been submitted.

**Basin Harbor Road Culvert:** The state reviewed Otter Creeks project plans and has many proposed changes. Dubois & King are trying to coordinate it so the project can go out to bid. David made a motion to approve of the Town entering into a contract with GPI( Greenman-Pedersen, Inc) for construction inspection services for the Basin Harbor Road Culvert Replacement with Tim Howlett as the agent to do so. Joan seconded, motion passed

**Middle Road Bridge:** We are in the process of applying for a grant and are waiting on figures.

**Rattlin Bridge Road:** All paperwork has been signed by the land owners. It will be going out to bid soon.

Steve made a motion to appoint Tim as chair. Bob seconded, motion passed

Adjourn: Joan made the motion to adjourn. Steve seconded, motion passed. Adjourned at 8:46 pm

Respectfully Submitted,

**Resolution on the Warning  
for the March 2, 2021 Bridport Annual Town Meeting**

THAT the Selectboard for Bridport approved of the Warning for the March 2, 2021 Bridport Annual Town Meeting on January 28, 2021 during a continuation of a special virtual Meeting which began on January 27, 2021;

THAT on January 29, 2021 the members of the Selectboard came to the Bridport Town Clerk's Office and signed the Warning for the Annual Town Meeting;

THAT this signed Warning inadvertently had mistakes in Article 36 on a proposed 18-month budget and Article 38 on a proposed 12-month budget whereby the two respective amounts to be raised by taxes of \$1,428,926.00 and \$1,117,482.00 were reversed from what they should have been and were in the January 28, 2021 approved Warning; and

THAT the Bridport Selectboard at its regular March 8, 2021 Meeting, the notice for which included its being for this purpose, approves of this Resolution for the purpose of correcting these inadvertent defects of the January 29, 2021 signed Warning by confirming and ratifying the Articles 36 and 38 as approved by it on January 28, 2021, which were as follows:

"Article 36. If Article 35 is approved, then for the 18 month transition period of January 1, 2021 to June 30, 2022, will the Voters approve the sums of \$1,406,125.00 and \$377,716.00 for the proposed expenses of the Department of Public Works and General Fund, respectively, for a total of \$1,783,841.00; with up to \$1,428,926.00 to be raised by property taxes in addition to other non-tax receipts; with each of these last three amounts being reduced by the respective amount from any of Articles 3 to 32 that are not approved; and with all property taxes to be paid to its Treasurer in one installment of 67 percent thereof on or before November 10, 2021 and another installment of 33 percent thereof on or before May 10, 2022?"

"Article 38. If Article 35 is not approved, then for the calendar year 2021, will the Voters approve the sums of \$1,109,925.00 and \$288,227.00 for the proposed expenses of the Department of Public Works and General Fund, respectively, for a total of \$1,398,152.00; with up to \$1,117,482.00 to be raised by property taxes in addition to other non-tax receipts; with each of these last three amounts being reduced by the respective amount from any of Articles 3 to 32 that are not approved; and with all property taxes to be paid to its Treasurer on or before November 10, 2021?"

Adopted by the Bridport Selectboard on March 8, 2021.

Bridport Selectboard:

