

## **Bridport Select Board Meeting**

**Date: March 12, 2018**

**Location: Bridport Town Office**

Attendance: Joan Huestis (Chair), Matt Lawton, Timothy Howlett, David Bronson, Michael Lawton, Dusty Huestis and Irene Zaccor

General Public present: H. Kent Wright III

The meeting was called to order by Chair Joan Huestis at 6:08 p.m.

### **Public Comment:**

Kent Wright thanked the Select Board for dedicating the Town Report to him.

Matt Lawton made a motion to appoint Joan Huestis as Chair of the Select Board. Tim Howlett seconded. Motion passed, all in favor.

Tim Howlett made a motion to approve the Select Board minutes of the 2/12/2018 regular Select Board meeting and the minutes of the 3/5/2018 special Select Board meeting. Matt Lawton seconded. Motion passed, all in favor.

### **Treasurer's Report:**

Bills were presented for approval, remaining budget sheets were distributed and bank balance is healthy. Tim Howlett made a motion to accept the Treasurer's report and Matt Lawton seconded. Motion passed, all in favor.

Matt Lawton made a motion to appoint Valerie Bourgeois as Town Clerk and Irene Zaccor as Assistant Town Clerk for one year. Tim Howlett seconded. Motion passed, all in favor.

Matt Lawton made a motion to appoint Irene Zaccor as Town Treasurer and Julie Howlett as Assistant Treasurer for one year. Joan Huestis seconded. David Bronson checked the statutes as Julie is also a Lister. Motion passed, all in favor.

Tim Howlett made the motion, seconded by Matt Lawton, to approve the slate of annual appointments as follows;

Zoning Administrator –Ed Payne  
Tree Warden- David Basque  
Health Officer – Barb Wagner  
FEMA/Civil Defense – Joan Huestis  
Board of Adjustment (4 year term) – Brian Desforges

Solid Waste District Representative – Ed Payne  
Solid Waste District Alternate Rep – Andrew Manning  
Regional Planning Representative – Ed Payne and Andrew Manning  
Regional Planning Alternate Rep – Mark Pumiglia and Paul Miller  
Animal Control – Jerry Forbes  
Town Service Agent – Linda Barrett  
911 Coordinator – Carl Norton

Motion passed, all in favor.

**Road Report:**

Dusty Huestis reported on snow, salt, sand, hydraulic hose break and the new 2017 John Deere loader which was delivered today. We did not get grant for Mountain Road culvert.

The Culvert Committee for the Basin Harbor Road culvert replacement project met today with our MPM (municipal project manager – John Ashley from DuBois & King) His draft ‘scope of work’ was approved by committee and sent to Ande DeForge who is our state manager.

**Old Business:**

Ernie Lampman from Efficiency Vermont will come to DPW garage on 3/13 to discuss new LED lighting.

Matt Lawton made a motion, seconded by Tim Howlett, to purchase a refrigerator, stove and on-demand water heater for the Masonic/Community Hall as approved at Town Meeting. Motion passed, all in favor.

Matt Lawton made a motion to move the new plat cabinet within the vault if it fits. Seconded by David Bronson. Motion passed, all in favor. Short discussion of possible future enlargement of vault and radiant floor heating.

Painter who bid on the job to paint three Town buildings will be contacted and told he can start the job at any time.

**New Business:**

Bridport Historic Society will let us know if they can use the old map storage cabinets. If not, we can try to sell them.

GMP is moving some telephone poles on Middle Road and Basin Harbor Road. The culvert committee is hoping to complete the project before the poles are moved.

**Other Business:**

Ed Payne requested hourly payment for plat information research. Matt Lawton moved to table discussion until we can get more information from Ed Payne, seconded by Tim Howlett.

Generator which failed at DPW is not reparable. Discussion, but no decision made about replacement generator.

**Executive Session:**

Select Board went into Executive Session at 7:45 pm. Discussed personnel issues. No action taken. Out of Executive Session at 7:53.

Joan Huestis adjourned the meeting at 7:55 p.m.

NOTE: After meeting with Fyles Brothers, it was determined that an 'on-demand' hot water system is not cost effective. Joan Huestis called Steve Myrick who will install a 40 gallon electric hot water heater next week.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Irene Zaccor', with a stylized flourish at the end.

Irene Zaccor  
Assistant Town Clerk & Treasurer