

**TOWN of BRIDPORT**  
**Selectboard Meeting**  
**Monday, February 8, 2021**  
**Virtual Meeting 6:00 PM**



PRESENT: Tim Howlett, David Bronson, Bob Sunderland, Steve Huestis, Joan Huestis  
ALSO PRESENT: Julie Howlett (Town Clerk), Kathleen King (Town Treasurer), Dusty Huestis (Road Foreman), Chris Kramer (from Cornwall)

The meeting was called to order at 6:01 by Chair, Tim Howlett.

**Public Comment:** Chris Kramer from Cornwall joined the meeting. He had previously sent out an email about the closure of ACSD schools. If anyone has any questions please contact him.

**Secretary's Report:** David made the motion to approve the minutes of January 11, 21, 27 & 28, 2021 Selectboard meetings. Joan seconded, motion passed.

**Treasurer's Report:** Steve made the motion to pay \$146,116.73 in bills. David seconded, motion passed.

**New Business:**

**Procurement Policy:** The Town needs a procurement policy for the FEMA grant on Rattlin Bridge Road. Tim, David & Steve will form a sub-committee to work on this and they will bring it to the March meeting for approval.

**Audit Exceptions:** This should have read Audit Expectations. After the budget vote the Selectboard will talk about this more.

**Old Business:**

**Town Meeting:** no new information was discussed about Town Meeting.

**Informational Meeting:** The letter and the power point will be sent postal patron. Tim will contact Eagle Eye for printing. Bob made a motion to have the information meeting on February 24, 2021 at 6pm. Steve seconded, motion passed.

**DPW Operations & Finance:** The road crew have been plowing and sanding roads. They are about half way through the sand in the shed. They replaced a battery in the grader. Everything is going good.

**Culvert & Bridge Report:**

**Lake Street Culvert:** Dusty will apply for a Structures Grant & Class 2 Road Grant for 2022.

**Basin Harbor Road Culvert:** The Basin Harbor Road Culvert committee met with Dubois & King to score three of the five applicants for the inspection phase of the project and as a result choose GPI for that phase. This will be put out to bid on March 25<sup>th</sup>. Contracts for Dubois and King and Otter Creek Engineering have expired and need to be updated. David made a motion to approve of amending the contacts to extend them to the end of 2021 with Tim as the agent to do so. Joan seconded, motion passed.

**Mountain Road Culvert:** The Town has received the money from the grant the project is complete.

**Rattlin Bridge Road Culverts:** Land trust has agreed with technical mistakes within the deeds. The Town needs to send \$250.00 to the Land Trust and then they will sign the deeds. Tim will talk with Audet's and Foshay's to make sure they agree with the right of way agreement.

**Middle Road Bridge:** Dusty will resubmit the structure grant.

**Financing of Projects:** No discussion

**Other Business:** No other business.

**Executive Session:** No executive session.

**Adjourn:** Joan made a motion to adjourn. Bob seconded, motion passed. Meeting adjourned at 6:57pm.

Respectfully Submitted,